

Missouri Public Service Commission

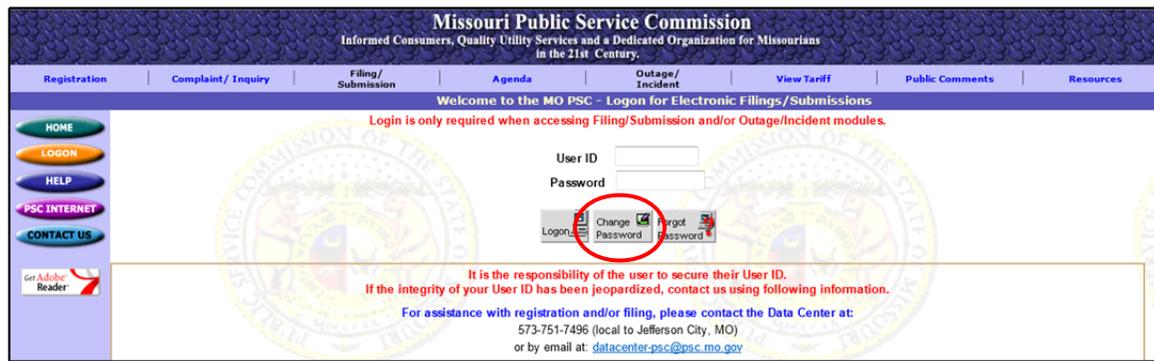
EFIS – Change EFIS Password

To change your EFIS password:

1. From any EFIS screen, click the orange 'Logon' icon on the left side of the screen to open the EFIS Logon screen.



2. From the EFIS Logon Screen, click the 'Change Password' button to open the 'Change Password' screen.



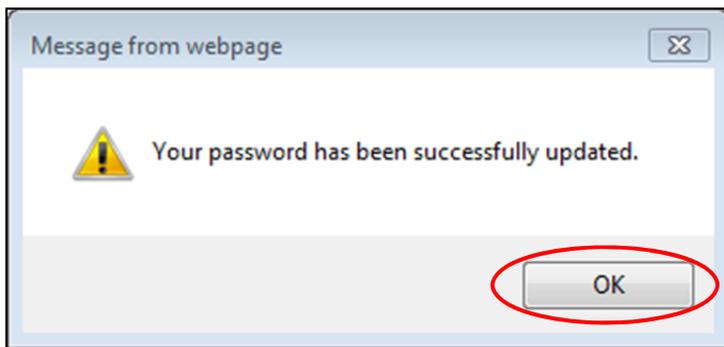
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3. In the 'User ID' field, input your user ID.
4. In the 'Old Password' field, input your current password.
5. In the 'New Password' field, input your new password.
6. In the 'Confirm New Password' field, re-input your new password.
7. Click the 'Submit' button.



8. A confirmation message that your password has been updated successfully will be displayed on the screen.
9. Click the 'OK' button to continue using EFIS.



For additional assistance, please contact the Data Center at 573-751-7496 (local to Jefferson City, MO) or datacenter@psc.mo.gov.