

# Missouri Public Service Commission

## EFIS – Discontinue EFIS Notifications

To stop receiving all EFIS notifications:

1. Log on to EFIS.
2. EFIS will open to the **Verify/Update User Detail Screen**.
3. Uncheck the '**Receive Notices**' box.
4. Click the '**Update Info**', button to confirm the changes.

**Verify/Update User Detail**

Please verify/update current contact information for User ID DOE0A16569

**Personal Information**

\* First Name: John  
Middle Initial: [ ]  
\* Last Name: Doe  
\* Street Address: 123 East Street  
Mailing Address (if different from above): [ ]

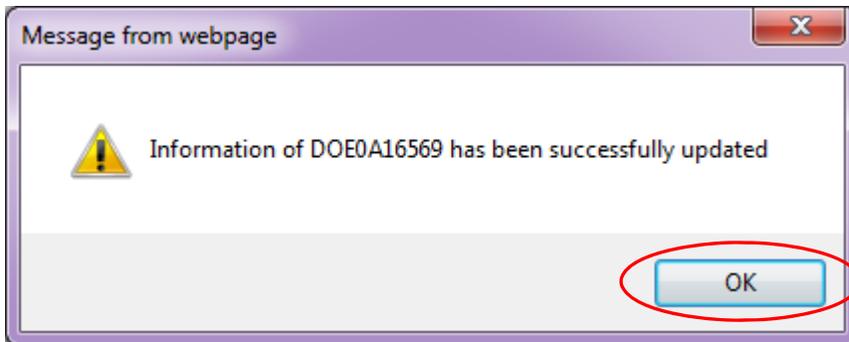
\* City: Jefferson City  
\* State: MO \* Zip Code: 65101 - [ ]  
\* Phone: 573 - 634 - 1234 Ext [ ]  
Fax: [ ] - [ ] - [ ]  
\* E-Mail: john.doe@abclawfirm.com

**Receive Notices** (Check to receive EFIS notifications)

**Attorney Information**

I am an attorney with Bar No. 123456  
Licensed in: MO Other Jurisdiction: [ ]

5. A confirmation message will pop up stating the updated has been successful.
6. Click the '**OK**', button to continue to the **EFIS Home Screen**.



For additional assistance, please contact the Data Center at 573-751-7496 (local to Jefferson City, MO) or [datacenter@psc.mo.gov](mailto:datacenter@psc.mo.gov).