

Missouri Public Service Commission

EFIS – View Service List

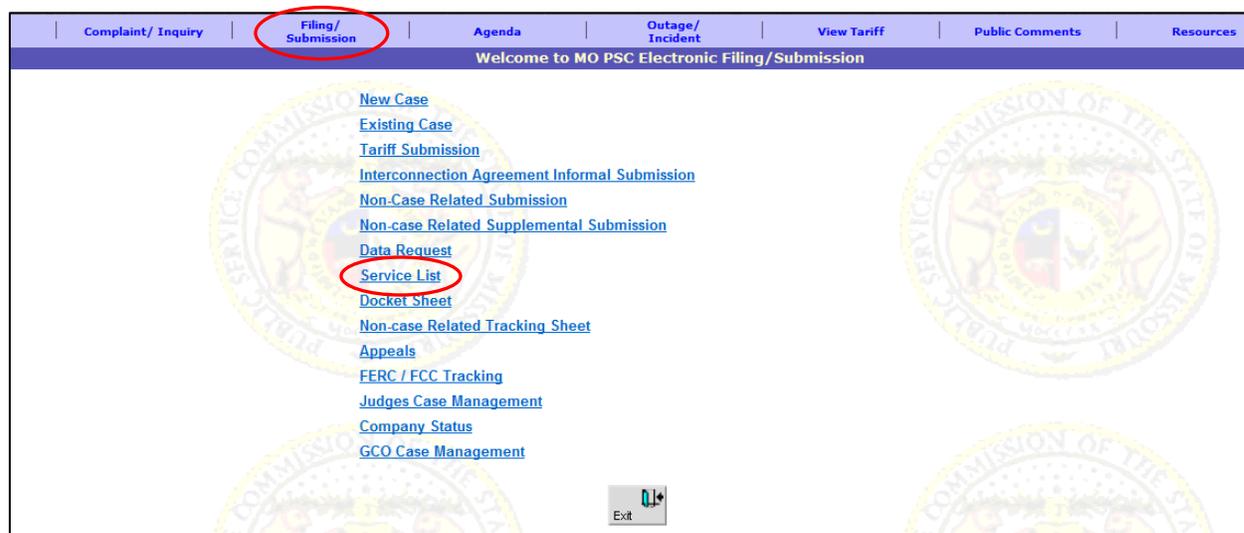
Case parties are identified using the **Service List** feature. All Service List members receive e-mail notifications of the filings submitted in the cases for which they are designated as service list members.

There are two types of Service Lists in EFIS:

1. **Certified List** - a list of case parties and the attorneys that represent them. The Certified Service List is used to provide official service of Commission filings. Certified Service List members have access to highly confidential and proprietary data in EFIS. Attorneys on the certified service list are also granted access to Data Requests pertaining to the specific case.
2. **Subscriber List** – a list of individuals who have interest in the case. Anyone can be member of a Subscriber List. Subscribers do not have access to highly confidential or proprietary data in EFIS.

To view the service list of a particular case or all parties of a case:

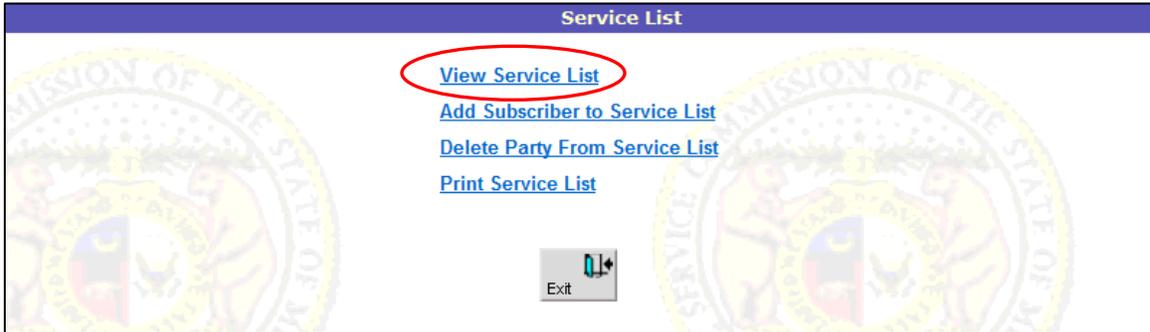
1. Log on to EFIS.
2. From the 'Welcome' screen, click the '**Filing/Submission**' menu.
3. Select the '**Service List**' link to open the '**Service List**' screen.



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4. Select the 'View Service List' link to continue to the 'View Service List' screen.



5. Beside 'Case No.', input the applicable case number and press the 'Tab' key to display the service list.



A display of the specified case service list will be displayed.

Note: The radio button defaults to 'Certified' members of the service list. To see the 'Subscriber' members of the service list, select the 'Subscriber' radio button at the top of the page. To see both 'Certified' and 'Subscriber' members, select the 'Both' radio button at the top of the page.

View Service List

* Case No. EA-2017-0038

Last Updated 8/8/2016 9:05:29 AM

Subscriber Certified Both

Name of Company	Mailing Address	Email
Name of Party	Street Address	Phone
	City State Zip	Fax
Missouri Public Service Commission Staff Counsel Department	P. O. Box 360 200 Madison Street, Suite 800 Jefferson City MO 65102	staffcounsel@psc.mo.gov 573-751-2690 573-751-9285
Office of the Public Counsel James Owen	P. O. Box 2230 200 Madison Street, Suite 650 Jefferson City MO 65102	opcservice@ded.mo.gov 573-751-5318 573-751-5562
Electric Missouri, Inc. John Doe	123 East Street Jefferson City MO 65101	john.doe@electricmo.com 573-123-4567-Ext.

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For additional assistance, please contact the Data Center at 573-751-7496 (local to Jefferson City, MO) or datacenter@psc.mo.gov.