

FY-2010 ASSESSMENT

Please follow the instructions below when completing the Statement of Revenue form:

- **File** on or before due date of **March 31, 2009**.
- **Report**, to the nearest dollar, gross intrastate operating revenue for the 2008 calendar year on the enclosed pre-printed Statement of Revenue form. If you did not receive a pre-printed Statement of Revenue form for all of the companies that you operate, a blank form may be printed from our website at www.psc.mo.gov/forms (located under "Forms"). **NEW: Companies registered with the MoPSC as VoIP providers are required to submit a Statement of Revenue.**
- Optionally, **submit** an electronic version of the Statement of Revenue form through the Commission's Electronic Filing and Information System (EFIS) located on our website. Instructions for filing/submission of non-case related documents are available at <http://psc.es/mpsc/> under the blue "Help" button.

A **registered official company representative** is authorized to utilize this option. After submitting the Statement of Revenue through EFIS, you will receive a BSOR (confirmation) number. Indicate that BSOR number on the original and retain for your records.

- **If you had "zero" gross intrastate operating revenue** for calendar year 2008, **show** the "zero" amount on the Statement of Revenue form and mark **yes** or **no** indicating whether you wish to retain the operating certificate.
- **If you operate more than one company that provides the same type of utility service** (i.e., telephone), **do not combine revenue** on one form. A separate Statement of Revenue form should be submitted for each company.
- For **electric, gas, steam/heat, telephone, and VoIP** companies, **ensure** that the gross intrastate operating revenue reported on the **Statement of Revenue matches** the **TOTAL** Missouri Jurisdictional Operating Revenue reported on your company's **Annual Report** to the PSC. **The Commission has recently revised the revenue section in the annual report forms applicable to competitively classified companies and VoIP providers. Please refer to the annual report forms and instructions located on our website at www.psc.mo.gov/forms .** (NOTE: Payphone providers are not required to submit an Annual Report.)

For **water and sewer** companies, **ensure** that the gross intrastate operating revenue reported on the **Statement of Revenue matches** the **TOTAL** Operating Revenues reported on your company's **Annual Report** to the PSC.

- **Ensure** that the Statement of Revenue form is signed by an official representative of the company and witnessed by a Notary Public.

Statement of Revenue forms are treated confidentially as provided for in Section 386.480 RSMo.

Please be aware that if you do not submit a Statement of Revenue form for ALL companies, Commission staff will estimate the company's intrastate operating revenue for 2008, and the assessment will be calculated based upon this estimated revenue figure.

Submit the completed Statement of Revenue form through EFIS (accessible from the Commission's website at www.psc.mo.gov) or mail it to:

**Missouri Public Service Commission
Attn: Budget & Fiscal Services Department
P.O. Box 360
Jefferson City, MO 65102**

Overnight Delivery:

**Missouri Public Service Commission
Attn: Budget & Fiscal Services Department
200 Madison Street
Jefferson City, MO 65101**

If you have questions regarding the Statement of Revenue, please contact Helen Davis at (573) 751-4274.